

Members: Sandra Hambleton, David Stringer, Amelia Rout, John Taylor, Stephen Sweeney, Tracey Peers, Andrew Fear, Nigel Jones and Derrick Huckfield

# FINANCE, RESOURCES AND PARTNERSHIPS SCRUTINY COMMITTEE WORK PLAN



**Chair: Councillor Paul Waring**  
**Vice Chair: Councillor Rob Wallace**

## Portfolio Holder(s) covering the Committee's remit:

**Councillor Mike Stubbs (Communications, Policy and Partnerships)**

**Councillor Mrs Elizabeth Shenton (Finance and Resources)**

**Councillor Terry Turner (Economic Regeneration, Business and Town Centres)**

**Work Plan correct as at: Friday 24<sup>th</sup> October 2014**

### **Remit:**

**Finance, Resources and Partnership Scrutiny Committee is responsible for:**

- Communications and consultation
- Council structure and democracy and constitutional review
- Customer contact and customer service centres
- Member development and support
- Neighbourhood and locality working
- Partnerships: Newcastle Partnership Strategic Board
- Performance management and monitoring
- Revenues and benefits
- Putting people first
- Risk champion
- Transformation programme
- Accountancy
- Budget
- Capital and revenue expenditure
- Efficiency savings
- Financial monitoring
- Health and safety champion
- Human Resources
- Information and communication technology
- Procurement champion
- Treasury management
- Workforce development
- Co-operative Council

Date of Meeting	Item	Reason for Undertaking
<b>17<sup>th</sup> June 2014</b> <b>(agenda dispatch</b> <b>Friday 6<sup>th</sup> June)</b>	Financial and Performance Management Report to end of Quarter 4 (March) 2014	To provide Finance, Resources & Partnerships (FRAP) Scrutiny Committee with the Financial and Performance Review, Fourth Quarter 2013/2014
	Parish and Town Councils Review of Concurrent Funding	To present Committee with proposals for a review of the existing funding arrangements dedicated to Parish/Town Council concurrent functions
	Council Plan (to be submitted to July Cabinet)	To receive developments of the new Council Plan 2014-16
	Constitutional Review Working Group Future Work Plans	To ask FRAP Scrutiny Committee to nominate members of the Scrutiny Committee to sit on the Constitutional Review Working Group
	Finance, Resources and Partnership Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year
<b>1<sup>st</sup> September 2014</b> <b>(agenda dispatch</b> <b>22<sup>nd</sup> August 2014)</b>	Portfolio Holder Question Time	Opportunity for the Committee to question the Portfolio Holders on their priorities and work objectives for the next six months and to address any issues or concerns that they may be facing
	Keele Golf Course	To provide Members with information about the outcome of a marketing exercise which sought to identify a range of potential options for the interim use of the former Keele Golf Course
	Quarter One Financial & Performance Review	To provide Scrutiny with the Financial and Performance Review, Quarter One 2014/2015
	Supplementary report to comments from Scrutiny on the Quarter 4 Performance Report	To present to Scrutiny a report in response to questions and comments raised at the last meeting on 17 June 2014
	Council Plan 2014-16	Cabinet approved version of the Council Plan to be presented to Scrutiny
	Finance, Resources and Partnership Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year

<b>Date of Meeting</b>	<b>Item</b>	<b>Reason for Undertaking</b>
<b>5<sup>th</sup> November 2014 (agenda dispatch 24<sup>th</sup> October 2014)</b>	Medium Term Financial Strategy	To set out the Medium Term Financial Strategy for 2015/2016 and the following four years, indicating the projected budgets for these years and the shortfall compared to available resources
	Quarter Two Financial & Performance Review	To provide Scrutiny with the Financial and Performance Review, Quarter Two 2014/2015
	Constitution Review Working Group	The Constitution Review Working Group wishes to put forward a number of recommendations to the Finance Resources and Partnerships Scrutiny Committee and to Full Council
	Parish/Town Councils – Review of Concurrent Funding Task and Finish Group	To receive recommendations from the Task and Finish Group around the future arrangements for concurrent funding of Town/Parish Councils in the Borough
	Finance, Resources and Partnership Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year
<b>4<sup>th</sup> December 2014 (agenda dispatch 21<sup>st</sup> November 2014)</b>	Capital Strategy 2015/2016	Approval of how the Council deploys its capital resources in order to assist it to achieve its corporate and service objectives
	Revenue and Capital Budgets 2015/2016	To review progress on the completion of the revenue and capital budgets for 2015/2016 to enable a robust and affordable budget for 2015/2016 to be approved
	Finance, Resources & Partnerships Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year
	Recommendations made by Finance, Resources and Partnership Scrutiny Committee	To provide an overview of topics and recommendations made by Scrutiny and Cabinet from the 17 June 2014, 1 September 2014 and 5 November 2014 meetings
<b>13<sup>th</sup> January 2015 (agenda dispatch 2<sup>nd</sup> January 2015)</b>	Budget Scrutiny Café	The café is an information gathering workshop and will give Members a chance to ask any questions relating to the budget setting process

Date of Meeting	Item	Reason for Undertaking
<b>21<sup>st</sup> January 2015</b> <b>(agenda dispatch</b> <b>9<sup>th</sup> January 2015)</b>	Treasury Management Strategy 2015/2016	To approve the Strategy to be followed by the Council in carrying out its treasury management activity in the forthcoming year 2015/2016
	Scale of Fees and Charges 2015/2016	Review of the fees and charges which the Council makes in order to keep them in line with the cost of service provision and to establish the amounts to be included in the 2015/2016 budget
	Quarter Three Financial & Performance Review	To provide Scrutiny with the Financial and Performance Review, Quarter Three 2014/2015
	Finance, Resources & Partnership Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year
<b>16<sup>th</sup> March 2015</b> <b>(agenda dispatch</b> <b>6<sup>th</sup> March 2015)</b>	Annual Work Plan	To review outcomes, recommendations, feedback and further action required on items submitted over the past twelve months
	Portfolio Holder Question Time	Opportunity for the Committee to question the Portfolio Holders on their priorities and work objectives for the next six months and to address any issues or concerns that they may be facing
	Quarter Four Financial & Performance Review	To provide Scrutiny with the Financial and Performance Review, Quarter Four 2014/2015

<b>Task and Finish Groups:</b>	<ul style="list-style-type: none"> <li>Parish and Town Councils – Review of Concurrent Funding</li> </ul>
<b>Future Task and Finish Groups:</b>	
<b>Suggestions for Potential Future Items:</b>	<ul style="list-style-type: none"> <li>Constitutional Review Working Group – Future Work Plans</li> </ul>

<b>DATES AND TIMES OF FUTURE MEETINGS:</b>	Monday 1 <sup>st</sup> September 2014, 7.00pm, Committee Room 1
	Wednesday 5 <sup>th</sup> November 2014, 7.00pm, Committee Room 1
	Thursday 4 <sup>th</sup> December 2014, 7.00pm, Committee Room 1
	Tuesday 13 <sup>th</sup> January 2015, 7.00pm, Council Suite (Budget Scrutiny Café)
	Wednesday 21 <sup>st</sup> January 2015, 7.00pm, Committee Room 1
	Monday 16 <sup>th</sup> March 2015, 7.00pm, Committee Room 1

<b>ADDITIONAL/JOINT MEETINGS:</b>	Joint meeting with Economic Development and Enterprise Scrutiny Committee to be arranged December/January 2015 to discuss the Ryecroft Regeneration and Redevelopment Project
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<b>DATES AND TIMES OF CABINET MEETINGS:</b>	Wednesday 18 <sup>th</sup> June 2014, 7.00pm, Committee Room 1
	Wednesday 23 <sup>rd</sup> July 2014, 7.00pm, Committee Room 1
	Wednesday 10 <sup>th</sup> September 2014, 7.00pm, Committee Room 1
	Wednesday 15 <sup>th</sup> October 2014, 7.00pm, Committee Room 1
	Wednesday 12 <sup>th</sup> November 2014, 7.00pm, Committee Room 1
	Wednesday 10 <sup>th</sup> December 2014, 7.00pm, Committee Room 1
	Wednesday 14 <sup>th</sup> January 2015, 7.00pm, Committee Room 1
	Wednesday 4 <sup>th</sup> February 2015, 7.00pm, Committee Room 1 (BUDGET)
	Wednesday 25 <sup>th</sup> March 2015, 7.00pm, Committee Room 1
	Wednesday 24 <sup>th</sup> June 2015, 7.00pm, Committee Room 1